Sub. Code 23MSW1C1

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

First Semester

Social Work

SOCIAL WORK PROFESSION

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Section A $(10 \times 2 = 20)$

Answer all the questions

- 1. Social work-Define.
- 2. What do you mean by social development?
- 3. Write a brief note on Poor Law.
- 4. Write a brief note on COS.
- 5. Define profession.
- 6. What do you mean by social work values?
- 7. What is social work education?
- 8. Describe about voluntary organizations.
- 9. What is child welfare?
- 10. State the role of geriatric social work.

Section B

 $(5 \times 5 = 25)$

Answer all questions choosing either (a) or (b).

11. (a) Explain the objectives of social work.

Or

- (b) Bring out the scope of social work.
- 12. (a) Interpret the role of settlement movement.

Or

- (b) Analyze the characteristics of Gandhian philosophy.
- 13. (a) Highlight the principles of social work.

Or

- (b) List out the role of professional social worker.
- 14. (a) Describe the functions of social work education.

Or

- (b) Extract the need of field of social work education.
- 15. (a) Outline the fields of social work practice.

Or

(b) Explain the functional of the social work with PwD.

Section C

 $(3 \times 10 = 30)$

Answer any **three** questions.

- 16. Elaborate the concept of social services and social development.
- 17. Write an essay on historical development of social work in UK.

2

- 18. Discuss the psychodynamic model in social work practice.
- 19. International professional social work association-discuss.
- 20. Explain the role of correctional social worker.

Sub. Code 23MSW1C2

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

First Semester

Social Work

SOCIAL CASE WORK

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Part A $(10 \times 2 = 20)$

Answer all the questions.

- 1. Define case work.
- 2. What do you mean by rapport?
- 3. Write a brief note on interview.
- 4. Write the use of genograme.
- 5. Describe the concept of intake.
- 6. State about the transference.
- 7. Theory- Define.
- 8. What do you mean by crisis?
- 9. Spell out LGBT.
- 10. Who is aged?

Part B $(5 \times 5 = 25)$

Answer all questions choosing either (a) or (b).

11. (a) Explain the principles of social case work.

Or

- (b) Bring out the significance of client relationship.
- 12. (a) Interpret the need of case history taking.

Or

- (b) Analyze the role of recording in case work.
- 13. (a) Examine the importance of intervention.

Or

- (b) Classify the components of case work.
- 14. (a) Highlight the characteristics of professional relationship.

Or

- (b) Sketch the main points of psychotherapy.
- 15. (a) Describe the role of case worker in de-addiction centre.

Or

(b) Explain the function of foster home.

Part C
$$(3 \times 10 = 30)$$

Answer any **three** questions.

- 16. Elaborate the historical development of case work in west.
- 17. Write an essay on non verbal communication.

S-3849

2

- 18. Discuss the process of social case work.
- 19. Demonstrate the similarities of counseling and case work.
- 20. Explain the limitations of case work practice in India.

Sub. Code 23MSW1C3

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

First Semester

Social Work

SOCIAL GROUP WORK

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Section A $(10 \times 2 = 20)$

Answer all the questions

- 1. What is the meaning of group work?
- 2. Define the group.
- 3. Group culture-write short note.
- 4. Why communication is needed in a group?
- 5. Describe about assessment in group work?
- 6. Write a brief note on Norming.
- 7. Therapy-Define.
- 8. What do you mean by recording?
- 9. Spell out about child care.
- 10. Briefly explain about women welfare.

Section B

 $(5 \times 5 = 25)$

Answer all questions choosing either (a) or (b).

11. (a) Explain the objectives of social group work.

Or

- (b) Classify the characteristics of group.
- 12. (a) Write the importance of group morale.

Or

- (b) Analyze the role of conflict and control in a group.
- 13. (a) Examine the components for group formation.

Or

- (b) Illustrate the factors of group formation.
- 14. (a) Highlight the characteristics for remedial model in group work.

Or

- (b) Analyze the development model of group work.
- 15. (a) Describe the role of group worker in family welfare settings.

Or

(b) Explain the functions of group worker in correctional settings.

2

Section C

Answer any **three** questions.

- 16. Examine the history of social group work in India.
- 17. Write an essay on dynamics of groups.
- 18. Discuss the group formation in detail.
- 19. Demonstrate the qualities and roles of group worker.
- 20. Explain the application of social group work in school setting.

 $(3 \times 10 = 30)$

Sub. Code 23MSW1E1

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

First Semester

Social Work

Elective: SOCIOLOGICAL AND PSYCHOLOGICAL FOUNDATIONS FOR SOCIAL WORK

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Section A $(10 \times 2 = 20)$

Answer all the questions

- 1. How to improve memory?
- 2. What are the reasons for forgetting?
- 3. Define development psychology.
- 4. Write the meaning of 'Social adjustments'.
- 5. Define 'Assimilation'.
- 6. Write any four examples for secondary groups.
- 7. Define 'Family'.
- 8. Mention any four major function of 'Religion'.
- 9. Write the meaning of 'Mores' with an example.
- 10. List down any four reason for 'Untouchability'.

Section B

 $(5 \times 5 = 25)$

Answer all questions choosing either (a) or (b).

11. (a) How learning takes place. support your answer with examples?

Or

- (b) Demonstrate the reasons for long term memory.
- 12. (a) Illustrate the various hazards at the pre-natal stage.

Or

- (b) Bring out the role of environment in the development of human being.
- 13. (a) Discuss the cultural changes in India.

Or

- (b) Explain the various types of social stratification.
- 14. (a) Differentiate caste and class.

Or

- (b) Describe the features of primary group.
- 15. (a) How education promote human empowerment?

Or

(b) Infer the role norms, values and folkways in human development.

Section C $(3 \times 10 = 30)$

Answer any **three** questions.

- 16. Discuss the role of studying psychology in social work.
- 17. Write an essay on 'social change'.

2

- 18. Outline the human development in of personal and social adjustments.
- 19. Sketch the theories of socialization.
- 20. Suggest various ways to combat the social problem of:
 - (a) Dowry
 - (b) Slavery
 - (c) Untouchability

Sub. Code 23MSW1A1

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

First Semester

Social Work

COMMUNICATION FOR SOCIAL WORK

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Section A $(10 \times 2 = 20)$

Answer all questions.

- 1. Write the meaning of Delivery of Speech.
- 2. What do you mean by Planning of Public Speaking?
- 3. Write a brief note on Effective Preparation.
- 4. Write a short note on Communication in Group Discussion.
- 5. Write the importance of Interviews.
- 6. What do you mean by Stress Interview?
- 7. Write a brief note on Writing Paragraphs.
- 8. Describe about Writing Skills.
- 9. Write the meaning of Gesture.
- 10. State the role of Voice in Non Verbal Communication.

Answer all questions choosing either (a) or (b).

11. (a) Explain the Developing Confidence in Public Speaking.

Or

- (b) Bring out the Planning of Public Speaking.
- 12. (a) Interpret in detail about the need of Effective Preparation.

Or

- (b) Analyze the Types of Group Discussion.
- 13. (a) Highlight the Taking Care of Details of Interview.

Or

- (b) Enumerate the steps to be taken during the Interview.
- 14. (a) Describe the importance of Writing.

Or

- (b) Extract the measures to be taken while write a Paragraph.
- 15. (a) Outline the importance of Body Language in Non Verbal Communication.

Or

(b) Explain the Touch and Space in Non Verbal Communications.

2

Section C $(3 \times 10 = 30)$

Answer any THREE questions.

- 16. Elaborate the Effective Delivery of Speech.
- 17. Write an essay on Why are group discussion held.
- 18. Discuss about essential qualities of Interviews in the $21^{\rm st}$ Century.
- 19. Enumerate with details about the Basics of Writing Discuss.
- 20. Explain the facial Expression and Gestures in Non Verbal Communication.

Sub. Code 23MSW3C2

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

Third Semester

Social Work

HUMAN RESOURCE MANAGEMENT

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Part A $(10 \times 2 = 20)$

Answer all questions

- 1. Define the concept of management.
- 2. What are the principal functions of management?
- 3. Name any two management gurus.
- 4. What is Human Resource Management (HRM)?
- 5. List two objectives of HRM.
- 6. Mention any two qualities required for an HR manager.
- 7. What is the importance of job analysis in HRM?
- 8. Define job description and job specification.
- 9. What is job rotation?
- 10. Explain the concept of talent engagement.

Part B

 $(5 \times 5 = 25)$

Answer all questions choosing either (a) or (b).

11. (a) Explain the various principles of management with examples.

Or

- (b) Discuss the roles and responsibilities of a Human Resource Manager.
- 12. (a) Describe the different objectives and functions of Human Resource Management (HRM).

Or

- (b) Compare and contrast the organizational structure and functions of line and staff relations in HRM.
- 13. (a) Analyze the significance of HR business partnering in modern organizations.

Or

- (b) Explain the process of Human Resource Planning and its importance in an organization.
- 14. (a) Discuss the role of job analysis in developing job descriptions and job specifications.

Or

- (b) Evaluate the importance of career planning and career paths in employee development.
- 15. (a) Explain the concept of job enrichment and how it can motivate employees.

Or

(b) Describe the process of talent acquisition and the methods used for talent engagement.

S - 3862

Part C $(3 \times 10 = 30)$

Answer any **three** questions.

- 16. Discuss in detail the evolution of management theories and their impact on modern Human Resource Management practices.
- 17. Analyze the structure, scope, and objectives of Human Resource Management in the context of today's dynamic business environment.
- 18. Explain the process of Human Resources Planning and its strategic importance for organizational success.
- 19. Evaluate the role of job analysis in talent acquisition, job design, and employee development.
- 20. Discuss the various methods of talent acquisition and the challenges faced by organizations in attracting and retaining top talent.

Sub. Code 23MSW3C3

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

Third Semester

Social Work

MEDICAL SOCIAL WORK

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Part A $(10 \times 2 = 20)$

Answer **all** the questions.

- 1. Define medical social work.
- 2. What is the scope of medical social work in hospitals?
- 3. Differentiate between acute illness and chronic illness.
- 4. Explain the concept of the "sick role".
- 5. List two models of healthcare.
- 6. Briefly explain the AYUSH system of health.
- 7. What are two functions of a medical social work department in a hospital?
- 8. Explain the role of public relations in a hospital setting.
- 9. What role does a medical social worker play in an emergency department?
- 10. Name two types of rehabilitation.

Part B $(5 \times 5 = 25)$

Answer all questions choosing either (a) or (b).

11. (a) Define medical social work and discuss its main objectives.

Or

- (b) Describe the historical development of medical social work in India.
- 12. (a) Discuss the impact of illness on caregivers and families.

Or

- (b) Analyze the impact of long-term hospitalization on patients and their families.
- 13. (a) Compare the preventive, curative, and promotional healthcare models.

Or

- (b) Explain the holistic approach to health and the role of alternative systems like AYUSH.
- 14. (a) Outline the functions of a medical social work department in a hospital setting.

Or

- (b) Discuss the importance of public relations and the multidisciplinary approach in medical social work.
- 15. (a) Describe the role of medical social workers in outpatient departments and emergency care.

Or

(b) Discuss the differences between ambulatory palliative, hospice care.

S-3863

2

Part C $(3 \times 10 = 30)$

Answer any three questions.

- 16. What are the current trends and scope of medical social work practice in India?
- 17. How do these illnesses impact the patient, caregivers, and family during hospitalization and long-term care?
- 18. How does the holistic approach to health, including the AYUSH system, complement these models?
- 19. Discuss their organization, functions, and the importance of a multidisciplinary approach in addressing medico-legal issues and medical ethics.
- 20. Examine the role of medical social workers in different healthcare settings, such as outpatient departments, emergency care, and community health.

Sub. Code 23MSW3C5

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

Third Semester

Social Work

LABOUR LEGISLATIONS

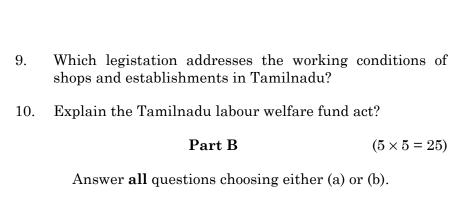
(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Part A $(10 \times 2 = 20)$

Answer **all** questions.

- 1. What is the first labor legislation enacted in India?
- 2. Name the act that introduced protections for industrial workers in India in 1948?
- 3. Which act regulates the health safety and welfare of workers in factories in India?
- 4. Which act prohibits the employment of contract labour in certain circumstances?
- 5. What does the minimum wages act 1948 ensure for workers?
- 6. What is the purpose of the factories act 1948?
- 7. What does the payment of age 1936 ensure?
- 8. What does the maternity benefit act 1961 provide for teammate workers?



11. (a) What is significance of the industrial disputes act of 1947?

Or

- (b) When was the minimum wages act enacted in India?
- 12. (a) Which British colonial law laid the foundation for labour regulation in India?

Or

- (b) What is the significance of industrial disputes act 1947?
- 13. (a) Which legislation provides for maternity benefits for women workers in Tamilnadu?

Or

- (b) Define the Tamilnadu labourael fare fund act 1972 contribute to worker welfare.
- 14. (a) Which act governs the employment conditions in catering establishment in Tamilnadu?

Or

(b) What is the role of the Tamilnadu labor welfare board?

S - 3865

2

15. (a) What penalties are imposed for non-compliance with the Tamilnadu shops?

Or

(b) What are the key benefits provided by the Tamilnadu labour welfare fund act?

Part C $(3 \times 10 = 30)$

Answer any **three** questions.

- 16. How does the Tamilnadu child welfare scheme assist children with special needs?
- 17. What is me minimum percentage of bonus payable to employee under the payment of Bonus Act 1965?
- 18. Define the workmen compensation act 1923.
- 19. What are the benefits of payment of gratuity act?
- 20. What is the article 21 of labour law?

Sub. Code 23MSW3C6

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

Third Semester

Social Work

MENTAL HEALTH AND PSYCHIATRIC DISORDERS

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Part A $(10 \times 2 = 20)$

Answer all questions

- 1. What is the purpose of a mental status examination?
- 2. What are the key components of psychosocial rehabilitation?
- 3. Define substance use disorders.
- 4. What is the significance of the Mental Healthcare Act of 2017?
- 5. Explain the role of case history taking in psychiatric assessment.
- 6. What is the concept of anxiety disorders?
- 7. Mention two types of personality disorders.
- 8. What is the difference between psychosis and neurosis?
- 9. Define bipolar disorder.
- 10. What are psychotropic medications?

Part B

 $(5 \times 5 = 25)$

Answer **all** questions choosing either (a) or (b).

11. (a) Explain the concept of neuro cognitive disorders with examples.

Or

- (b) Describe the process and importance of case history taking in psychiatric evaluation.
- 12. (a) What are dissociative disorders? Provide examples and discuss their symptoms.

Or

- (b) Discuss the differences between psychosis and neurosis with examples.
- 13. (a) What are bipolar disorders? Explain their symptoms and treatment options.

Or

- (b) Analyze the role of psychotropic medications in managing psychiatric disorders.
- 14. (a) Discuss the challenges faced in diagnosing and treating personality disorders.

Or

- (b) What is the role of forensic psychiatry in the criminal justice system?
- 15. (a) Explain the importance of community mental health services in preventing and treating mental disorders.

Or

(b) Discuss the impact of stigma on mental health and the ways to reduce it.

 2

Part C $(3 \times 10 = 30)$

Answer any three questions.

- 16. Critically discuss the role of psychosocial rehabilitation in the management of chrome mental illnesses. How does it complement medical treatment?
- 17. Discuss the various types of anxiety disorders, their symptoms, and the treatment approaches used to manage them.
- 18. Analyze the challenges and strategies in diagnosing and treating personality disorders. How do these challenges affect patient outcomes?
- 19. Examine the impact of substance use disorders on mental health. Discuss the dual diagnosis (co-occurring disorders) and the challenges it presents in treatment.
- 20. Discuss the role of community mental health services in promoting mental well-being and preventing mental illness. How can these services be improved to meet the needs of diverse populations?

Sub. Code 23MSW3E2

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

Third Semester

Social Work

Elective - CORPORATE SOCIAL RESPONSIBILITY

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Part A $(10 \times 2 = 20)$

Answer **all** the questions.

- 1. What are the main arguments for and against CSR?
- 2. List two drivers of CSR in the Indian context.
- 3. What is Section 135 of the Indian Companies Act 2013?
- 4. What is SA: 8000?
- 5. Explain its importance in corporate governance.
- 6. What are the key principles of corporate governance?
- 7. List two types of corporate-community participation.
- 8. Explain the socio-economic impact of Corporate-Community Collaboration.
- 9. What is the purpose of an annual report on CSR activities?
- 10. Provide an example of a company mentioned in the case studies and its CSR focus.

Answer all the questions, choosing either (a) or (b).

11. (a) Discuss the historical evolution of CSR in both the global and Indian contexts.

Or

- (b) Provide examples of how each model can be applied in a corporate setting to enhance CSR practices.
- 12. (a) What are the requirements for CSR activities under Schedule VII?

Or

- (b) How do these standards guide multinational companies in implementing CSR practices globally?
- 13. (a) How do business ethics relate to corporate governance and ethical leadership?

Or

- (b) What are the common issues faced in corporate governance, and how do they impact business operations?
- 14. (a) Describe the concept of Corporate-Community Collaboration (CCC). What are the benefits and challenges of CCC as part of CSR8. Social Audit?

Or

- (b) Explain the different approaches to conducting a social audit and how it contributes to CSR reporting.
- 15. (a) Define corporate social Responsibility.

Or

(b) Why is CSR important for business?

S - 3868

2

Part C $(3 \times 10 = 30)$

Answer any **three** questions.

- 16. Identify the key roles and skills of social workers in CSR initiatives.
- 17. Evaluate the various models of CSR, including Carroll's model, the triple bottom line, and sustainable business practices.
- 18. Explain the concepts of social accounting and social audit, including SA8000 and corporate social reporting.
- 19. Evaluate the role of corporate and community participation in CSR. Discuss the involvement of corporations, NGOs, government, and citizens in community development.
- 20. Outline the format for an annual report on CSR activities and the guidelines for CSR audit and reporting as per the Companies Act 2013.

Sub. Code 23MSW3E3

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

Third Semester

Social Work

Elective - COUNSELLING IN SOCIAL WORK

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Part A $(10 \times 2 = 20)$

Answer all questions.

- 1. What is the primary difference between counselling and psychotherapy?
- 2. List two principles of counselling.
- 3. What is the first step in the counselling process?
- 4. List one essential quality of an effective counsellor.
- 5. Identify a key concept of Gestalt Therapy.
- 6. What is a main focus of Humanistic Approach in counselling?
- 7. What is the focus of industrial/workplace counselling?
- 8. Describe one key aspect of family counselling.
- 9. What is a key focus in counselling during emergency situations?
- 10. Name a type of crisis where trauma care is essential.

Part B

 $(5 \times 5 = 25)$

Answer all questions, choosing either (a) or (b).

11. (a) Define counselling and explain its objectives and goals.

Or

- (b) Describe the key principles of counselling.
- 12. (a) Compare and contrast directive, non-directive, and eclectic types of counselling.

Or

- (b) Identify and explain the qualities of an effective counsellor.
- 13. (a) How does it compare to the Person-Centered approach by Carl Rogers?

Or

- (b) Explain the Cognitive Behavior Therapy (CBT) and Rational Emotive Behavioural Therapy.
- 14. (a) Describe the role of counselling in industrial or workplace settings.

Or

- (b) Discuss the challenges and approaches to counselling individuals facing terminal illnesses such as AIDS and cancer.
- 15. (a) How does crisis intervention play a role in these scenarios?

Or

2

(b) Explain the importance of school counselling and career counselling.

S - 3869

Part C $(3 \times 10 = 30)$

Answer any **three** questions.

- 16. Discuss the fundamental principles of counselling. including its definition, objectives, and goals.
- 17. Identify and describe the different types of counselling, including directive. non-directive, and eclectic approaches.
- 18. Discuss how each theory contributes to the practice of counselling.
- 19. Explain the unique challenges and approaches involved in each setting.
- 20. Emphasize the importance of crisis intervention and the role of counsellors in such scenarios.

Sub. Code 23MSW3S1

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

Third Semester

Social Work

SKILL FOR COMPETITIVE EXAMINATIONS

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

Part A $(10 \times 2 = 20)$

Answer **all** questions.

- 1. What are the primary objectives of competitive examinations?
- 2. Briefly explain the importance of time management in competitive exam preparation.
- 3. What is a stress interview, and how does it differ from a traditional interview?
- 4. Define S.M.A.R.T, goals in the context of preparing for competitive exams.
- 5. What is the role of non-verbal communication in group discussions?
- 6. How can solving previous year's question papers benefit competitive exam preparation?
- 7. What is logical reasoning, and how does it differ from non-verbal reasoning?

- 8. Explain the significance of emotional intelligence in decision-making.
- 9. What is the difference between quantitative aptitude and data interpretation?
- 10. How does general awareness contribute to success in competitive exams?

Part B $(5 \times 5 = 25)$

Answer all questions choosing either (a) or (b).

11. (a) Discuss the importance of selling S.M.A.R.T. goals in the preparation strategy for competitive exams.

Or

- (b) How do these goals help in effective time management and overall success?
- 12. (a) Explain the role of body language, presentation skills, and interpersonal skills in a competitive exam interview.

Or

- (b) How can these skills impact the outcome of an interview?
- 13. (a) Analyze the significance of practicing mock tests and solving previous year question papers as part of preparation for competitive exams.

Or

(b) How do these activities contribute to exam readiness?

S - 3871

2

14. (a) Describe the various types of group discussions used in competitive examinations.

Or

- (b) What are the key skills required for effective participation in a group discussion?
- 15. (a) Examine the role of emotional intelligence skills, such as self-awareness, empathy, and social skills, in enhancing performance during competitive exams.

Or

(b) How do these skills influence decision-making and stress management?

Part C $(3 \times 10 = 30)$

Answer any **three** questions.

- 16. Discuss the significance of communication skills, including body language, presentation skills, and interpersonal skills, in the context of competitive examinations.
- 17. Explain the importance of setting S.M.A.R.T. goals (Specific, Measurable, Achievable, Relevant, Time-Bound) in the preparation for competitive exams.
- 18. How do self-awareness, self-regulation, social skills, and empathy contribute to a candidate's success in high-pressure environments such as exams, group discussions, and interviews?

S-3871

3

- 19. Discuss the various types of reasoning (logical, verbal, non-verbal) and quantitative problems (such as time and work, percentage, ratio, and proportion) that are commonly tested.
- 20. Critically assess the importance of general awareness and current affairs knowledge in competitive exams.

Sub. Code 23MSW3A1

M.S.W. DEGREE EXAMINATION, NOVEMBER 2024

Third Semester

Social Work

EMPLOYABILITY SKILLS OF SOCIAL WORKERS

(CBCS - 2023 onwards)

Time: 3 Hours Maximum: 75 Marks

 $\mathbf{Part A} \qquad (10 \times 2 = 20)$

Answer all questions.

- 1. What is the importance of setting expectations in creating a focus?
- 2. How can personal strength analysis contribute to self-awareness and confidence building?
- 3. Explain the role of eye contact in communication.
- 4. Why is understanding spatial zones important in non-verbal communication?
- 5. What are the basic functions of MS Word that are essential for IT literacy?
- 6. Name two aspects involved in setting up an enterprise.
- 7. What is value-based decision-making and why is it important?
- 8. How can identifying sources of stress help in managing it effectively?

9. What is the difference between a job and a career?
10. Where you can search for job opportunities?
Part B $(5 \times 5 = 25)$

Answer **all** questions choosing either (a) or (b).

11. (a) How does creating a focus and responsibility contribute to personal and professional growth?

Or

- (b) Explain the role of self-respect, respect for others, and value for time in shaping a responsible citizen.
- 12. (a) Explain the significance of using appropriate words and phrases in verbal communication.

Or

- (b) Provide examples of how to express oneself clearly and professionally over the phone.
- 13. (a) Describe the role of positive body language in building a positive impression.

Or

- (b) Identify the key functions of basic MS Word and office applications.
- 14. (a) Describe the key aspects involved in setting up an enterprise, including legal compliances and budgeting.

Or

(b) Explain how handling rejection and building resilience can contribute to long-term success.

S - 3872

15. (a) How can platforms like the indiajobs.com, naukri.com, and monsterindia.com assist job seekers?

Or

(b) Explain the importance of learning about occupational safety, health, and environmental education.

Part C $(3 \times 10 = 30)$

Answer any **three** questions.

- 16. Explain how personal strength analysis and overcoming strength blindness contribute to self-awareness and confidence building.
- 17. Analyze the role of verbal communication, including the usage of appropriate words and telephone etiquette, in expressing oneself clearly.
- 18. Evaluate different government schemes supporting entrepreneurship and provide examples of successful and unsuccessful entrepreneurs.
- 19. Analyze the essential skills required for success in life and career, focusing on self awareness, personal values, and value-based decision-making.
- 20. Outline the steps involved in online job applications and explore platforms like theindiajobs.com, naukri.com, monsterindia.com, and government website.